

Seven Steps to Goal Achievement

1. Describe EXACTLY What you want:

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2. Deadline: _____

3. Obstacles / Habits:

4. Skills Required: (indicate #1 skill required)

5. People Required:

6. Written Plan:

Status

**7. Take Action! Do something every day, the first thing in the day, that moves you toward your goal.
Back your plans with Grit and Gumption. Focus to completion using Productivity Planner.**